

Cabinet

Monday 15 December 2014 at 7.00 pm

Board Room 4&5 - Brent Civic Centre, Engineers Way,
Wembley HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader of the Council
Pavey (Vice-Chair)	Deputy Leader of the Council
Crane	Lead Member for Environment
Denselow	Lead Member for Stronger Communities
Hirani	Lead Member for Adults, Health and Well-being
Mashari	Lead Member for Employment and Skills
McLennan	Lead Member for Regeneration and Housing
Moher	Lead Member for Children and Young People

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

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democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence.

Item	Page
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1	Declarations of personal and prejudicial interests	
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2	Minutes of the previous meeting	1 - 10
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3	Matters arising	
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Central Reports

4	Budget 2015/16 and 2016/17	<i>Circulated separately</i>
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This report provides an update on the financial position for the next two financial years and sets out the draft officer savings proposals for initial consideration.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Mick Bowden, Operational Director, Finance
Tel: 020 8937 1460 mick.bowden@brent.gov.uk

5	Brent's Borough Plan 2015-2019	11 - 36
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This report sets out – through its attached appendix – the first draft of the proposed Brent Borough Plan for 2015 - 2019. The Borough Plan constitutes a community strategy for Brent and sets out how the Council, its partner services, local residents, local business and the voluntary and community sector – will, working together, improve the quality of life for local people. The priorities and the promised outcomes identified are firmly rooted in what local people have told us they believe to be the most most important things to be achieved. Nevertheless, the Plan was drafted before the closing date for responses and these all need to be considered before finalising the Plan.

Ward Affected:
All Wards

Lead Member: Councillor Butt
Contact Officer: Cathy Tyson, Assistant Chief Executive's Service
Tel: 020 8937 1045 cathy.tyson@brent.gov.uk

6 Senior Manager Restructuring proposals

37 - 50

These proposals have been agreed by the General Purposes Committee, subject to consultation with staff, and approval is now required by Cabinet to delete, create or amend the posts. As staff consultation does not end until 5 December, 2014, any proposed changes relating to the recommendations in this report will be reported orally at the meeting. Job descriptions and person specifications for the relevant post will follow later.

Ward Affected:
All Wards

Lead Member: Councillor Butt
Contact Officer: Christine Gilbert, Chief Executive
Tel: 020 8937 1007
christine.gilbert@brent.gov.uk

Children and Young People reports

7 School Budget Proposals - 2015/16

51 - 56

This report sets out the school budget proposals for 2015/16. The total schools' budget for 2015/16 is provisionally estimated as £213m. This includes an additional £11m funding to be received as part of the Department for Education's (DfE) 2015/16 "fairer funding" distribution, and also the inclusion of some academies (non-recoupment academies) that were not in the framework as well as free schools within the formula. The increase in funding for schools represents, on average, a five percent increase for primary schools and a seven per cent increase for secondary schools.

Ward Affected:
All Wards

Lead Member: Councillor Moher
Contact Officer: Sara Williams, Operational Director, Early Help and Education
Tel: 020 8937 3510 sara.williams@brent.gov.uk

8 Permanent expansion of Manor Special School

57 - 100

This report informs the Cabinet of the outcome of the statutory proposals to increase the number of places at Manor Special School from September 2015 and recommends that the expansion be approved.

Ward Affected:
All Wards

Lead Member: Councillor Moher
Contact Officer: Judith Joseph, School Admissions
Tel: 0202 8907 1061 judith.joseph@brent.gov.uk

9 Consultation on Community Schools Oversubscription Criteria and Admission Arrangements 101 - 134

This report sets out proposals to consult on amendments to the oversubscription criteria for Brent primary community schools.

Ward Affected:
All Wards

Lead Member: Councillor Moher
Contact Officer: Sara Williams, Operational Director, Early Help and Education
Tel: 020 8937 3510 sara.williams@brent.gov.uk

Environment and Neighbourhoods reports

10 Agreement to a Revised Service Level Agreement between LB Brent and LB Harrow for the Trading Standards Consortium 135 - 138

This report seeks approval to revise the longstanding service level agreement with London Borough of Harrow for the continued provision of trading standards through a shared service arrangement.

Ward Affected:
All Wards

Lead Member: Councillor Crane
Contact Officer: Michael Read, Operational Director (Environment and Protection)
Tel: 020 8937 5302 michael.read@brent.gov.uk

11 Delegation of powers to London Councils Transport and Environment Committee: Appeals service for parking on private land 139 - 150

This report asks members to confirm previous arrangements and agree the ongoing delegation of powers to the London Councils Transport and Environment Committee Joint Committee (LCTEC) for the purpose of providing an appeals service for parking on private land via a contract, and that members agree that the LCTEC Governing Agreement be formally varied accordingly.
(Appendix referred to below)

Ward Affected:
All Wards

Lead Member: Councillor Crane
Contact Officer: Michael Read, Operational Director (Environment and Protection)
Tel: 020 8937 5302 michael.read@brent.gov.uk

12 Changes to Council-Owned Car Parks 151 - 194

This report proposes changes to several of the Council's car parks. The report recommends: Changing the operational use of some car parks, including their charge tariffs; Introducing charges and operational controls to Northwick Park Car Park and Disraeli Road Car Park; Formalising changes which have already occurred, such as the closure of the Town Hall Car Park.

Ward Affected:

Barnhill;
 Dudden Hill;
 Northwick Park;
 Preston;
 Stonebridge;
 Wembley
 Central

Lead Member: Councillor Crane

Contact Officer: Michael Read, Operational
 Director (Environment and Protection)

Tel: 020 8937 5302 michael.read@brent.gov.uk

Adult Social Care reports

13 Authority to award Enhance Reablement 195 - 204

In accordance with Contract Standing Order 88, this report seeks Cabinet authority to award four contracts for Enhanced Reablement Services for a term of 1+1 year. To support the recommendation the report also provides further details on the scheme and details the process undertaken to select the preferred providers.

(Appendix referred to below)

Ward Affected:

All Wards

Lead Member: Councillor Hirani

Contact Officer: Amy Jones, Commissioning
 and Quality

Tel: 020 8937 4061 amy.jones@brent.gov.uk

14 Authority to award a contract for Social Care and Support Services in Extra Care Housing 205 - 264

In accordance with Contract Standing Order 88, this report seeks Cabinet authority to award a 2+1+1 year social care and support services contract for a new Extra Care Housing (ECH) scheme at Willow House. The support services will be provided to older people (55+) who have Mental Health, Learning Disabilities, Physical Disabilities and/or Sensory Impairment(s). To support the recommendation the report also provides further details on the scheme and details the process undertaken to select the preferred provider.

(Appendix referred to below)

Ward Affected:

All Wards

Lead Member: Councillor Hirani

Contact Officer: Amy Jones, Commissioning
 and Quality

Tel: 020 8937 4061 amy.jones@brent.gov.uk

Regeneration and Growth reports

15 Procurement of Web Customer portal 265 - 294

This report requests authority to award a contract for the provision, maintenance and support of an on line Community web portal, as required by Contract Standing Order No 88. The report summarises the process undertaken in tendering this contract, the outcomes of tender

evaluation and a recommendation for the award of the contract.
(Appendix referred to below)

Ward Affected:	Lead Member: Councillor Butt
All Wards	Contact Officer: Margaret Read, OD Customer Services
	Tel: 020 8937 1521
	margaret.read@brent.gov.uk

16 Temporary Accommodation: Hotel Leasing and Brent House Conversion 295 - 308

This report requests authority to acquire one-year leases of three hotels to provide emergency accommodation to homeless households. The report also requests authority to grant a lease for the use of Brent House for emergency accommodation for a limited period, subject to planning permission. arrangements are designed to assist the Council in meeting its statutory emergency housing obligations to homeless households at a time of increasing demand, and to minimise the cost of such provision.
(Appendix referred to below)

Ward Affected:	Lead Member: Councillor McLennan
All Wards	Contact Officer: Jon Lloyd-Owen, Operational Director, Housing and Employment
	Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk

17 Recommendation for Award of a High Value Construction Contract at Manor School 309 - 346

In August 2014 Cabinet approved the allocation of additional funds to meet estimated costs of providing additional school places at Manor School in order to meet the Council's statutory duty (£2.182m total project cost). Cabinet also approved the commencement of the procurement process for the building contract works, based on pre-tender considerations set out in the report. Tenders have been received and evaluated on the basis of the evaluation criteria as set out in the August Report. As such, this report requests authority to award a building contract, as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and recommends to whom the contract should be awarded.
(Appendix referred to below)

Ward Affected:	Lead Member: Councillors McLennan and Moher
All Wards	Contact Officer: Cheryl Andani, Property and Asset Management
	Tel: 020 8937 3227 cheryl.andani@brent.gov.uk

- 18 Authority to award Public Health Contracts** 347 - 400
- This report seeks the approval of Cabinet to award contracts for the provision of Public Health services as required by Standing Order 88.
(Appendix referred to below)
- Ward Affected:** All Wards
Lead Member: Councillor Hirani
Contact Officer: Ben Spinks, Assistant Chief Executive
Tel: 020 8937 6677 ben.spinks@brent.gov.uk
- 19 Independent North-West London Healthcare Commission** 401 - 408
- This report seeks agreement from the Cabinet for the council to participate in the proposed Independent North-west London Healthcare Commission. The Independent commission has been proposed to examine.
- Ward Affected:** All Wards
Lead Member: Councillor Hirani
Contact Officer: Cathy Tyson, Assistant Chief Executive's Service
Tel: 020 8937 1045 cathy.tyson@brent.gov.uk
- 20 Annual Audit Letter** 409 - 416
- This report presents the Annual Audit Letter for 2013/14, which was produced by the Council's external auditors KPMG.
- Ward Affected:** All Wards
Lead Member: Councillor Pavey
Contact Officer: Mick Bowden, Operational Director, Finance
Tel: 020 8937 1460 mick.bowden@brent.gov.uk
- 21 Collection Fund Report** 417 - 420
- As part of the Council Tax setting process for 2015/2016 the Council is required to estimate the amount of any surplus or deficit on the Collection Fund as at 31 March 2015. This must be done by 15 January 2015 in relation to Council Tax, and this report asks Members to approve the estimated balance for both Council Tax and Business.
- Ward Affected:** All Wards
Lead Member: Councillor Pavey
Contact Officer: Mick Bowden, Operational Director, Finance
Tel: 020 8937 1460 mick.bowden@brent.gov.uk
- 22 Q2 Performance Report** 421 - 442

The purpose of this report is to provide Members with a corporate overview of performance information linked to the current priorities for Brent, to support informed decision-making, and to manage performance effectively.

Ward Affected:

All Wards

Lead Member: Councillor Butt

Contact Officer: Ben Spinks, Assistant Chief Executive

Tel: 020 8937 6677 ben.spinks@brent.gov.uk

23 Appointment to Committees and Outside Bodies

- London Councils Grants Committee
- Barham Park Trust Committee

24 Reference of item considered by Scrutiny Committee - none

25 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

APPENDICES:

- Delegation of powers to London Councils Transport and Environment Committee: Appeals service for parking on private land
- Authority to award Enhance Reablement
- Authority to award a contract for Social Care and Support Services in Extra Care Housing
- Procurement of Web Customer portal
- Temporary Accommodation: Hotel Leasing and Brent House Conversion
- Recommendation for Award of a High Value Construction Contract at Manor School
- Authority to award Public Health Contracts

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

APPENDIX

Temporary Accommodation: Hotel Leasing and Brent House Conversion

26 Any other urgent business

Notice of items to be raised under this heading must be given in writing to

the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

Date of the next meeting: Monday 26 January 2015



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.